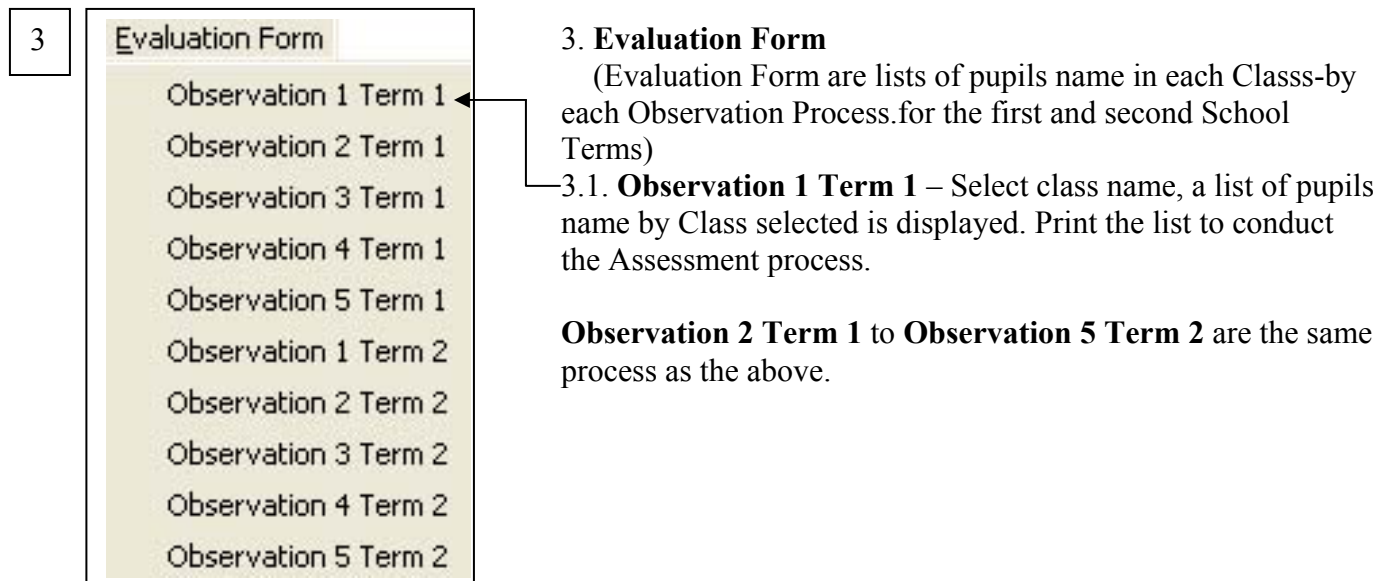
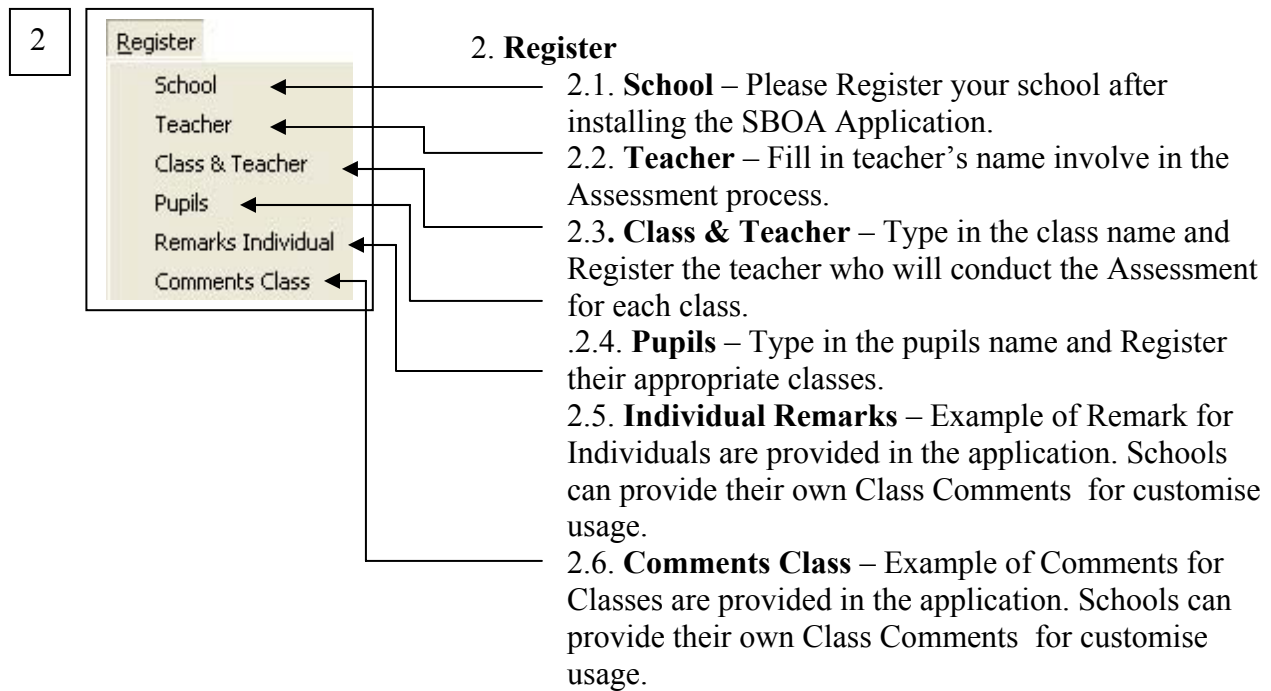
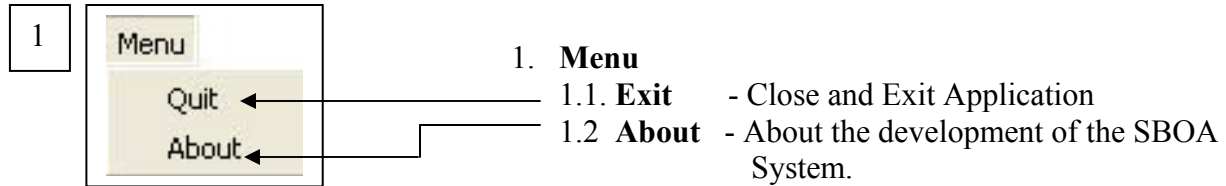


WORKING PROCESS USING
THE SCHOOL BASED ORAL ENGLISH LANGUAGE ASSESSMENT (SBOA) SYSTEM



4

Enter Marks Form

Observation 1 Term 1

Observation 2 Term 1

Observation 3 Term 1

Observation 4 Term 1

Observation 5 Term 1

Observation 1 Term 2

Observation 2 Term 2

Observation 3 Term 2

Observation 4 Term 2

Observation 5 Term 2

4. Enter Marks Form

(After Evaluation process – marks are key-in through this form)

4.1. **Observation 1 Term 1** – Select Class name, a list of pupils name by Class selected is displayed. Key-in the marks obtained form the Evaluation Form for each pupil.

Observation 2 Term 1 to Observation 5 Term 2 are the same process as the above.

5

Comments & Suggestion Form

Observation 1-5 Term 1

Observation 1-5 Term 2

5. Comments & Suggestion Form

(After key-in marks Coments and suggestion for each Evaluation are entered through this form)

5.1. **Observation 1 to 5 Term 1** – Select Class name – Choose Comments and type in Teachers Suggestion for each Observation done. Click **SR Observation 1 – Term 1** to display the SR Report for that particular Observation. Print the Report for each Observation. (5 Observation for each term)
Observation 1 to 5 for Term 2 are the same process as above.

6

Term Report

Individual Report Term 1

Individual Report Term 2

Individual Report Yearly

Class Report Term 1

Class Report Term 2

6. Term Report

(Before proceeding to print Mark Report, Teacher’s Remarks for the pupil must be fill in first.at the RPM main form)

6.1. **Individual Report Term 1 (PAR)** – Please Select Class name, Pupil’s name to display the pupil’s first term report. Print the report.

(Individual Report Term 2 (PAR) is the same process as above.

6.2. **Individual Report Yearly** – display the yearly Evaluation marks for each pupil. The process of obtaining the report is the same as describe above.

6.3. **Class Report Term 1** – Select Class Name. Click on the Class Report Term 1 to display the report.

(Class Report Term 2 – is the same process as above.)

7

Utility

Import & Export

7. Utility

7.1. Import & Export – Form Utility & Export shall be display. (Forms contains utility for Exporting & Importing Data and Deleting Data in this database.)